

Public Works Department Engineering Division

RESIDENTIAL PERMIT PARKING

Residential Permit Parking in Roseville is designed to help residents find parking when overflow parking from parks, high schools, businesses, etc. continuously creates a lack of parking for most of the day in front of or near their home. The intent of permit parking is to provide residents with parking within a reasonable distance of their homes, not to limit others from parking in the area.

The first step in the permit parking process is to contact the City of Roseville Engineering Division and have them determine if your street meets the criteria. The next step is to issue you a Permit Parking Packet with information and instructions on how to begin the process. You will be asked to petition the residents on your street to determine whether or not your neighbors share the desire for permit parking. If a majority (over 50%) of the residents is in favor of permit parking, the City of Roseville Engineering Division will then conduct a postcard survey. If the postcard survey shows that a majority of the residents is in favor of permit parking, Engineering staff will recommend to City Council that permit parking be installed. Permit parking in Roseville requires the approval of City Council per the Roseville Municipal Code.

The permit parking surveys can take up to several months to complete as proper notification and adequate response times are required. We have found that permit parking implementation can take up to one year from when it was first requested.

The steps for you to take to initiate a request for permit parking:

- 1. Contact the City of Roseville Engineering Division at 746-1300 and ask to speak with someone in the Traffic Section.
- 2. Engineering staff will evaluate your request to see if the parking situation on your street meets the criteria of a continuing (daily) occurrence for most of the day.
- 3. If the parking situation meets the above criteria, Engineering staff will provide you with a permit parking packet that includes a map of the designated survey area. You may pick up this packet at 311 Vernon Street at the Permit Center.
- 4. For the City to conduct an official survey, a petition must be signed by at least 50% of the affected residences in favor of Permit Parking.
- Once the requestor has received the required signatures, return it to the Engineering Division. Staff will then open an official Traffic Study and begin the process of administering the postcard survey.