City of Roseville Fire Department
Construction Inspection Request Form

Step 1: Please complete the following information. A minimum of 48-hours advance notice is required before inspection requests will be performed by the Fire Department. Note: Due to scheduling conflicts, all inspection start times are estimated time frames only. The Fire Department requires approved plans prior to any inspection.

Date Form Submitted: _____ BD# _____

Project Address: _____

Project Name: _____

Your Phone No _____ Your Fax No. _____

Your Email: _____ Would you like confirmation via email? _____

Date of Requested Inspection: _____ ☐ AM ☐ PM

Step 2: Please check the appropriate inspection request boxes.

Underground Fire Service Water Mains:

☐	Field inspection of approximately feet of fire service water line	75030
☐	Witness hydrostatic pressure test of the fire service water line installation	75040
☐	Acceptance test of the system flush of the fire service water line installation	75050
☐	Perform fire-flow test from the fire service water main system	75060

Fire Sprinkler System Installation:

☐	Field inspection of approx. sections of welded fire sprinkler pipes	75110
☐	Field inspection of fire sprinkler piping, hanger and bracing installation	75120
☐	Witness hydrostatic pressure test for the fire sprinkler system(s)	75130 / 40
☐	Final inspection of the fire sprinkler system installed in the building	75190 / 95

Fire Alarm System Installation:

☐	Field inspection of fire alarm system devices installed	75230
☐	Acceptance test of the 24-hour fire alarm standby power test	75280
☐	Field inspection of the central station alarm monitoring system	75295

Miscellaneous Inspections:

☐	Acceptance test of hood & duct fire suppression system(s)	75320
☐	Acceptance test of medical gas / compressed gas system(s)	75380
☐	Other inspection type: _____	_____
☐	Final acceptance of shell building construction permit work for the project	75710
☐	Final inspection of tenant improvement permit work for the project	75720

Step 3: FAX or e-mail the completed form to the Roseville Fire Department at (916) 774-5810 or fadmin@roseville.ca.us. This form will be faxed back to you with a scheduled inspection date and estimated time. See below. Please note that whenever a requestor fails to cancel a requested inspection prior to the scheduled time of inspection, the standard inspection fee shall be charged, based on a one (1) hour minimum rate. To cancel an inspection, please call (916) 774-5800.

FIRE DEPARTMENT USE ONLY

Assigned Fire Inspector: _____

Date / Time of Inspection: _____ ☐ **AM** ☐ **PM**

Comments: _____