Walk to School Day Event Checklist

Get the Right People Together
Principal
PTA Volunteers
Police / Fire
Roseville Safe Routes to School Team
Schedule a Date & Notify the City Safe Routes to School Team (Use the Interna-
tional Walk to School Day Date if possible)
Build your event timeline
Advertising Dates
Walking Parent Volunteer Meeting to distribute packets
Celebration Time Outline
Build Your Volunteer Teams (see job descriptions for more information)
Advertising
Mapping
Celebration
Parent Volunteer Recruiters (for "Walking Bus Stops")
Incentives
Contact your school's police officer & crossing guard to notify them of the event
(Contact the City of Roseville Safe Routes to School Team for assistance)
Contact the the City traffic engineers to get crosswalk times extended during your
event.(Contact the City of Roseville Safe Routes to School Team for assistance)



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