Approved: September 24, 2013



MINUTES Public Utilities Commission

August 27, 2013 7:00 p.m.

Council Chambers 311 Vernon Street Roseville, CA 95678

1. Roll Call

PUC Commissioners Present:

Tom Barrington
Blandon Granger
Gretchen Hildebrand

John Speight John Vertido Jim Viele

PUC Commissioners Absent:

Greg Lammers

Staff Present:

Ed Kriz, Interim Environmental Utilities Director Jim Mulligan, Interim Water Utility Manager Kelye McKinney, EU Engineering Manager Mike Bloom, Assistant Electric Utility Director Sonny Person, Assistant Electric Utility Director

Monty Hanks, Assistant Finance Director

Andrea Blomquist, Finance Billing Services Manager

Joseph Mandell, Deputy City Attorney Karen Sainsbury, Recording Secretary

2. Pledge of Allegiance

3. Minutes of July 23, 2013

The minutes of July 23, 2013 were approved as submitted.

4. Oral Comments/Public Comment

None.

5. New Business

a. Election of Chair and Vice Chair

In conformance with Section II-B of the Public Utilities Commission Meeting Procedures, election to be held for Chair and Vice Chair. Elected officers shall assume their positions at the regular meeting in September.

Approved: September 24, 2013

MOTION: Commissioner Viele made the motion, which was seconded by Commissioner Vertido, to appoint Commissioner Hildebrand as Chair of the Roseville Public Utilities Commission.

Ayes:

Barrington, Granger, Hildebrand, Speight, Vertido, Viele

Noes:

Absent:

Lammers

MOTION: Commissioner Hildebrand made the motion, which was seconded by Commissioner Speight, to appoint Commissioner Vertido as Vice Chair of the Roseville Public Utilities Commission.

Ayes:

Barrington, Granger, Hildebrand, Speight, Vertido, Viele

Noes:

Absent:

Lammers

b. Utility Service Fee Changes

Presentation by Assistant Finance Director Monty Hanks and Billing Services Manager Andrea Blomquist on the Utility Service Fee Changes, for recommendation.

There were no comments from the public.

Commissioner Speight requested information on the percentage of residential and commercial accounts that are delinquent.

Commissioner Granger suggested showing financial effects such as projections for cash flow when presenting to Council.

Commissioner Vertido recommends using charts and grafts when presenting the breakdown of the number of late payments and account type.

Chair Hildebrand suggested a policy be written for the Access Fee detailing the number of visits before applying the fee and conditions where Late Payment Fees are waived.

Commissioner Viele suggested a website component in the outreach efforts for customers who auto pay.

MOTION: Commissioner Vertido made the motion, which was seconded by Commissioner Granger, to recommend to Council the proposed Utility Fee Changes including Late Payment Fee, Re-establishment Fee and Access Fee. The vote was unanimous.

c. Environmental Utilities Monthly Update

Report by Interim Environmental Utilities Director Ed Kriz summarizing monthly status of Environmental Utilities issues, for information.

d. Roseville Electric Monthly Update

Report by Assistant Electric Utility Director Mike Bloom summarizing monthly status of Electric issues, for information.

Approved: September 24, 2013

8. Reports - Commission/Staff

Commissioner Vertido mentioned he will be reaching out to Roseville high school science teachers informing them of the opportunity to tour the Roseville Energy Park per the approval of the Power Generation Superintendent.

9. Proposed Future Agenda Items

- Overview of City Water Rights
- New reporting requirements for Geomagnetic Disturbances and resulting impact on Roseville Electric
- Video Franchise Overview and RPUC associated roles and responsibilities

10. Adjournment

Commissioner Viele moved for adjournment of the August 27, 2013 Public Utilities Commission meeting. Commissioner Vertido seconded the motion. The motion passed unanimously at 8:18 p.m.

Gretchen Hildebrand

Chairperson

Karen Sainsbury

Recording Secretary