

SENIOR REFUSE TRUCK DRIVER

DEFINITION

To organize, assign, and review the work of assigned personnel engaged in residential, commercial, and industrial solid waste refuse, including driving and operating a refuse collection truck.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey level class in the Refuse Truck Driver. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed, complexity of duties assigned, independence of action taken, by the amount of time spent performing the duties, and by the nature of the public contact made. Employees perform the most difficult and responsible types of duties assigned to classes within this series, including provision of technical and functional supervision and performance of advanced journey level activities. Employees at this level are required to be fully trained in all procedures related to assigned areas of responsibility.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from a Refuse Supervisor.

Exercises technical and functional supervision over assigned refuse collection staff.

EXAMPLES OF ESSENTIAL DUTIES– Duties may include, but are not limited to, the following:

Organize, schedule, assign, and review the work of assigned refuse collection truck drivers.

Review the work of assigned drivers engaged in refuse collection work; be aware of drivers' work and in contact with drivers throughout assigned shift; train personnel in the safe and proper operation of a wide variety of tools and equipment used in solid waste refuse collection activities.

Lead staff and perform the most difficult and complex work involved in solid waste refuse collection, according to area of assignment; perform the full range of refuse collection duties, and provide advice and assistance to assigned refuse collection staff.

Select materials and estimate material and labor costs for assigned jobs; ensure availability of supplies, materials, and equipment in order to accomplish the work, purchase supplies and materials as necessary.

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Record and maintain work-related records, including landfill fees, weight tags, and tagging notices for unacceptable collection items; provide recommendation for changes in routes, collection procedures, and related matters.

Review new building plans and make recommendations regarding proper bin enclosures and refuse truck access.

Respond as appropriate to comments and concerns expressed by the public regarding refuse collection activities.

Use a personal computer to enter and retrieve information related to work assignments and record-keeping.

Build and maintain positive working relationships with co-workers, other City employees, and the public using principles of good customer service.

Perform related duties as assigned.

### MINIMUM QUALIFICATIONS

#### Knowledge of:

Principles and practices of lead supervision, training, and performance evaluation, including safety practices and related record-keeping.

Equipment/tools, methods, and practices used in residential, commercial, and industrial solid waste refuse collection.

#### Ability to:

Act as a lead worker and perform advanced journey level solid waste refuse collection work related to area of assignment.

On a continuous basis, know and understand maintenance activities and observe safety rules. Intermittently, analyze problem equipment; identify safety hazards; locate equipment; interpret work orders; remember how to operate equipment; and explain jobs to other employees.

Intermittently, sit while driving a piece of equipment; stand and walk while performing maintenance activities; bend and twist to adjust equipment; kneel and squat to review work; climb up onto truck to begin operations; perform simple and power grasping, pushing, pulling, and fine manipulation; and lift or carry weight of 50 pounds or less and move collection bins in/out of enclosures.

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Develop and coordinate collection route schedules, including identification of non-routine special routes/equipment needs related to special events/projects; inspect trucks for maintenance/replacement recommendations.

Identify and resolve problems in the field; recognize and work within limits of authority.

Communicate clearly and concisely, both orally and in writing.

Keep records and make reports; use a personal computer to enter and retrieve data.

Be on-call evenings or week-ends; work unusual/prolonged work schedules during emergencies or seasonally-caused circumstances.

Establish and maintain effective working relationships with those contacted in the course of work.

### Experience and Training

#### Experience:

Two years of experience performing work similar to that of a Refuse Truck Driver II in the City of Roseville.

#### Training:

Equivalent to completion of the twelfth (12<sup>th</sup>) grade, GED, or higher level degree.

### License or Certificate

Possession of valid California Class B driver's license, with airbrakes at time of application.

02-28-19

01-17-19

04-15-06 Senior Refuse Truck Driver

04-06-00

11-04-97

09-16-97

04-24-97

12-29-94

10-01-88 Refuse Leadworker

07-01-86 Senior Truck Driver