

Title: Weed Abatement

Code References: California Fire Code / Roseville Municipal Code / CCR Title 19

California Government Code

Note: This standard is a summary of Fire Department clarifications of City, State and

Local Codes. Information contained herein applies to typical circumstances and

may not address all situations.

PURPOSE

This standard was developed with safety as the principle objective. It is intended to assist members of the community in understanding the requirements and regulations related to weed abatement. This standard includes requirements for the following:

- Public Notification
- Right of Entry for Abatement
- Cost Recovery and Lien on Property
- Code Requirements
- City of Roseville Requirements and Procedures
- Authority

SCOPE

This standard shall apply to the abatement of all weeds, grass or other growth capable of being ignited and endangering property.

PROCEDURE

February - The Fire and Life Safety Division will contact the Central Services Department to confirm the validity of the service agreement with the current weed abatement contractor. The Fire and Life Safety Division will draft two council communications. The first communication declares weeds a public nuisance, identifies vacant parcels and provides a two week period for public comment. The second communication approves the nuisance declaration after the public comment period. These communications will be forwarded to the City Clerk. Vacant parcels will be identified through the City's Geographic Information System.

March - In compliance with the California Government Code, the City Council shall pass a resolution declaring a public nuisance whenever any weeds, dirt, rubbish or rank growths are growing, located or existing on any property within the city. This council resolution will provide for public notice, right of entry, and the cost recovery process related to the abatement.

April - Weed abatement letters (see attachment A) are prepared and mailed to the listed vacant parcel owners. This letter indicates the requirements for proper weed abatement. The target date for abatement compliance is set by the Fire and Life Safety Division depending on current weather conditions. The Fire and Life Safety Division shall meet with the weed abatement contractor as well as the Open Space Manager to establish plans and procedures for the upcoming season.



April thru October – The Fire and Life Safety Division will field weed abatement complaints from the public and city staff. Site visits will be conducted to determine compliance with the Roseville Municipal Code. The contractor will abate hazards on both public and private parcels at the cooperative direction of the Fire and Life Safety Division and Open Space Manager.

May – Weed abatement commences in City open space areas dependent on weather conditions.

June – Weed abatement commences on private properties that have failed to comply with the abatement deadline. The abatement contractor will provide invoices for each parcel to the Open Space Manager. Only private parcel work is invoiced to the fire department account. The goal for all weed abatement (both public and private) is to be completed prior to July 4th.

October/November – The Fire and Life Safety Division will draft two council communications. The first communication will list private parcel owners where city abatement was required, authorize billing, and provide for public comment. The second communication approves the billing after the public comment period. These communications will be forwarded to the City Clerk. Weed abatement invoices (see attachment B) are sent to the property owner for work performed by the city contractor, to include an administrative fee as per the Fire Department fee schedule. If the invoice is not paid within 30 days it is forwarded to the county tax collector for entry and collection with the next tax roll upon which general property taxes are collected as outlined in the Roseville Municipal Code.

AUTHORITY

California Fire Code California Code of Regulations, Title 19 Roseville Municipal Code California Government Code



ATTACHMENT A

NOTICE TO ABATE FIRE HAZARD

This letter is to notify you that a fire hazard may exist on the parcel(s) listed on page 2. The law requires that all cut or uncut weeds, grass, vines, vegetation, or other combustible materials be removed when determined to be a fire hazard. Roseville Fire Code (RFC) 304.1.3; H&S Code, Division 12, Part 5.

If applicable, all necessary work shall be completed by **June 1st, 0000**. If the property owner does not comply with this notice, the required firebreaks will be made by the City of Roseville. All costs incurred by the City, including a parcel administration fee, shall be billed directly to the property owner.

WEED ABATEMENT GUIDELINES

A clear firebreak of a minimum 30-foot width shall be created and maintained in all areas designated by the City of Roseville. Clear firebreaks shall be provided around all <u>combustible buildings</u>, fences, vehicles, structures, or storage on this parcel or on adjacent properties. We ask that you adhere to the following abatement requirements:

- The preferred method of weed abatement shall be accomplished by discing and completed so that all weeds, grass, other vegetation or organic material which can be expected to burn are completely removed or turned under so there is insufficient fuel to sustain or allow the spread of fire.
- Discing does not negate the requirement for weed removal up to the structure.
- Where discing is not practical, moving is permitted where the material is mulched and the remaining weeds do not exceed two inches in height.
- Spark arrestors shall be installed on all outdoor equipment with internal combustion engines.
- Parcels that are one acre or less shall be completely abated.

Prior to abating weeds, seasonal rains should be considered. Late rains will produce late growing weeds. Weeds once mowed, may require additional mowing. Remember the program's intent is to **reduce the fire hazard during fire season**.

If your property has been developed or you no longer own this parcel, please complete the information on page 2 and return it to the Roseville Fire Department, 401 Oak Street, Suite 402, Roseville, CA 95678.



ATTACHMENT B

Roseville Fire Department 401 Oak Street, #402 Roseville, CA 95678

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Due upon receipt

INVOICE NO: DATE:

To: Ship To:

Parcel Owner N/A

	CONTRACTOR	FINANCE REF	TERMS
	Davis & Davis	06011-3390-660202-30	Net 30

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	Weed Abatement Mowing Fee		\$00.00
	Administrative Fee (\$00.00 per parcel)		\$00.00
	Parcel no. , Address, Roseville, CA.		
		SUBTOTAL	\$00.00
LATE FEE		\$00.00	
SHIPPING & HANDLING			
		TOTAL DUE	\$00.00

Make all checks payable to: City of Roseville and enclose a copy of this invoice. Please mail your payment to the Roseville Fire Department 401 Oak Street, #402 Roseville, CA 95678. If you have any questions concerning this invoice, call: Weed Abatement Coordinator Name at Phone Number.

If paying after 00/00/0000 add a late fee of \$.