



## **Community Priorities Advisory Committee Recruitment**

April 20, 2017

**The City of Roseville is recruiting members of the community to serve on the Community Priorities Advisory Committee. The recruitment period runs from April 20, 2017 to May 19, 2017. Recruitment applications must be received by the City Clerk's Office by 3:00 PM on Friday, May 19, 2017.**

The City Council initiated the Community Priorities Advisory Committee as one of several comprehensive activities to ensure direct and meaningful community participation in reviewing levels of City-provided services in light of ongoing fiscal challenges. The committee process is intended to bring together Roseville residents and businesses to assess specific essential City services and programs, and provide policy level recommendations to prioritize what we value as a community.

The Committee will:

- Develop a common understanding of municipal finances and budget to provide context for recommendations about funding and levels of service
- Review aspects of key general-funded City operations, prioritizing community expectations for the levels of service provided by five general-funded City departments: Police; Fire; Parks, Recreation & Libraries; Public Works; and Development Services;
- Review fiscal strategies and constraints associated with continued delivery of services at current or increased levels.
- Work in good faith to achieve consensus in developing options and recommendations

The Committee's work, in addition to greater public engagement and opinion research, will inform decisions the City Council and community will make about the programs and levels of service the City should provide and how to fund it, to maintain fiscal stability and ensure the highest quality of life that the City can afford for its residents and businesses.

### **Members and Authority**

The Community Priorities Advisory Committee is an ad-hoc committee appointed by the City Council with policy recommendation authority. The composition and membership of the Committee shall consist of the following:

- Planning Commission representative (1)
- Parks & Recreation Commission representative (1)
- Transportation Commission representative (1)
- Roseville Chamber of Commerce President or designee (1)
- Building Industry Association President or designee (1)
- School district Superintendent or designee (2)
- At large community members (8-13 at Council discretion), to seek a diverse range of geographic/neighborhood, generational, and demographic representation on the Committee

Applicants for at-large positions should indicate their status as, or affiliation with, one or more of the following: Roseville resident, Roseville Coalition of Neighborhood Associations (RCONA), Downtown Roseville business owners, small-business owners based in Roseville, and major Roseville employers.

## **Term**

It is expected that the Advisory Committee will complete its work and produce deliverables to the City Council no later than March 2018. The Advisory Committee will meet the second and fourth Wednesday of every month in the evening.

## **Attendance**

Given the volume of information to be considered and the in-depth discussion expected to occur, regular attendance by the CPAC member is essential.

## **Schedule**

Recruitment for Committee members will close on May 19, 2017. City Council appointments to the Community Priorities Advisory Committee are scheduled to be made at a special meeting of the City Council meeting at 7:00PM on Monday, June 12, 2017. All prospective applicants will be required to participate in a videotaped interview, which will be provided to the City Council for consideration prior to appointment of members to the committee.

Applications may be obtained from the City Clerks Office or <http://roseville.ca.us/engageroseville>. Questions regarding the Community Priorities Advisory Committee may be directed to:

Mike Isom, Development Services Manager  
(916) 774-5527  
[misom@roseville.ca.us](mailto:misom@roseville.ca.us)

Kathy Pease, Planning Manager  
(916) 774-5434  
[kpease@roseville.ca.us](mailto:kpease@roseville.ca.us)



## Application for Council-Appointed Members to the Community Priorities Advisory Committee

**Note:** If appointed, your application will be made available to the press and public.

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

(If retired, indicate former occupation)

Employer: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Education: \_\_\_\_\_

Professional and/or relevant experience: \_\_\_\_\_

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Additional pertinent information/references (attach resume, if available): \_\_\_\_\_

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**Supplemental Questions (Please attach additional sheets if necessary)**

1. Why are you interested in serving on this committee?

2. What are your particular areas of interest or concern as they relate to programs, facilities, or levels of service provided by the City of Roseville police, fire, parks recreation & libraries, public works and/or development services departments. Please explain why.

3. Please describe relevant experience, if any, working in or around municipal or other level of government, particularly as it relates to budgeting or operations similar to the five City of Roseville departments being evaluated by this committee.

4. Please describe any unique skills or background you possess that might benefit the committee in completing its work (e.g., budgeting, financial analysis, analytical/technical writing, etc.).

5. Please describe your involvement with Roseville-based community organizations or activities, such as service clubs, schools, non-profit organizations, youth or adult sports and/or business or industry groups.

6. If applying for an at-large position, what focus area(s) (i.e., RCONA, large employer, small business, resident, Downtown business owner) do you feel you best represent and why?

7. How long have you lived and/or worked in the city of Roseville?

I acknowledge that participation on this committee requires regular attendance at meetings from 6-8 p.m. on the second and fourth Wednesdays of each month from July 2017-March 2018, and I am prepared to make that commitment.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**Return completed application for council appointed members to:  
City of Roseville | City Clerk Department  
311 Vernon Street, Roseville, CA 95678**

**Call 916-774-5263 for more information**