

Multiple units on multiple assessor parcels operating off of a single service line (i.e. second dwelling units, duplexes, shops and garage apartments).

Proposed Policy:

Physical Metering:

- A single meter will be installed on the existing service line and additional meters, one for each parcel, will be installed at the property line within the public utilities easement.
- The property owner will be required to connect additional service lines and make whatever separation is required on site (including obtaining the proper building permit).
- Low interest loans up to \$1,000 may be available to assist with the cost of separation.
- If separation is not completed, the owner will be required to separate the on-site services upon any improvements on the property that would result in a water/sewer tenant improvement or upon sale of the property. In addition, both residences will be sent registered letters explaining the existing water service connection between the properties and will identify the associated hazards regarding the connection.
- Meter installations to be completed by City crews.

Payment of Program Costs:

- Surcharges to each property owner will be dependent on the number of meters installed.
- All meter installations required will have a ten year repayment plan when the need is identified.

Billed Water Rate Structure:

- For separated services and any services feeding up to two dwelling units, a monthly service charge based on meter size will be established, and residential metered water rates will be used to bill the commodity (usage) charges.
- For services feeding three or more dwelling units, a monthly service charge based on meter size will be established and non-residential metered water rates will be used to bill the commodity charges.
- The water utility bill is the responsibility of the property owner.
- The parcels will be transitioned to metered rates as outlined in the water retrofit program.
- In the event the service lines are not disconnected, the billing will be based on a flat rate until time of separation occurs.

