Accela Update

News on the Permits Plus to Accela Automation Upgrade Project

Accela Automation Project Success!

A critical question the City needed to ask was what does a successful Accela implementation project look like? If we do not know what we want then we will not be able to define the tasks and deliverables needed to get us to success!
A successful Accela implementation for the City is:

- Citywide commitment to all development staff utilizing the system and the ability to see where a project is in the process
- Ability to improve customer communications when key milestones are met and set clear expectations on estimated time to completion through workflow
- Development staff will be able to easily maintain the system
- Enable wireless field inspections
- Citizen Access will allow customers to help themselves and do business with the city at their convenience

Any additions? Let your steering committee representative know!

Steering Committee

The Steering Committee is your link to the Accela Automation Upgrade project. They serve as representatives for all departments involved in the permitting process and are critical to the success of our implementation. They are available to answer your questions and provide information about the project. The team includes:

Joe Allen * Entitlements
Laura Matteoli * Building Permits
Jason Rizzi * Fire Permits
Marc Stout * Improvement Plans

Project Update

We are making progress!
The Core or base configuration of the system is complete! We are working on scripting, GIS integration, Accela Mobile Office for wireless inspections, and report requirements gathering. Next on deck to start are SIRE integration, Data Conversion and Accela Citizen Access.
Throughout this entire project we are testing, testing, testing. Many will be asked to test and we encourage testing because it is the main work that the City can do to ensure that the system is meeting our business requirements.

Test, Test, Test

Accela Automation allows the City the flexibility to meet our business needs. Many of you have participated in requirements gathering meetings with our implementation partner True Point. Those business needs are then translated into the screens, fees, workflow, scripts, GIS, data and reports.
We are taking an iterative approach to testing. As our requirements are implemented in Accela users are asked to test to make sure what we are expecting to see in the system is what we are seeing in the system. This approach ensures that no requirement is overlooked and the system will meet our business needs and our customer's expectation when we go live in February.

Follow us on the Intranet

Check out our Accela intranet page. You can find us under the Information Technology Department, Enterprise Applications. We look forward to sharing project information with you as we move forward, bringing this exciting permitting system to you and our community.

Chris Robles
Project Sponsor

Carrie DeMuth
Project Manager