City of Roseville
2012 Program Year CAPER

(Consolidated Annual Performance and Evaluation Report)

GENERAL

Executive Summary

The 2012/2013 CAPER constitutes the reporting period from July 1, 2012 to June 30, 2013 of the Five-year Consolidated Planning period. The City of Roseville received $518,329 in Community Development Block Grant (CDBG) funds for the 2012/2013 Program Year (PY).

The City utilizes CDBG funds as well as other Federal, State and local resources (when available), including Housing Choice Voucher Rental Assistance Contracts, Neighborhood Stabilization Program funds, BEGIN Program funds, State Administered HOME funds, and local developer contributions to address housing and community development priority needs identified in the Consolidated Plan.

The CAPER identifies the programs and activities the City undertook during the 2012 PY to meet underserved needs identified in the Consolidated Plan. In addition, the CAPER discusses the actions the City took to address: lead-based paint hazards; barriers to affordable housing; households at or below the poverty level; and fair housing.

HOUSING PROGRAMS	Non-CDBG FUNDS EXPENDED	CDBG FUNDS EXPENDED	FUNDING SOURCE	HOUSEHOLDS ASSISTED
Housing Choice Voucher (HCV)	$4,207,949	0	Federal	633
First Time Home Buyer	$180,000	0	State & Federal	3
Housing Rehabilitation	$143,747	$80,226	State & Federal	16
Affordable Housing – Purchase Units	0	0	Developer Contributions	0
CDBG PROGRAMS/PROJECTS				
Public Services		$65,782	Federal	1,084
Community Development Projects		$91,134	Federal	N/A
Housing Programs (excluding Housing Rehabilitation		$49,529	Federal	145
Program Administration & Planning		$66,107	Federal	N/A
HOMELESS PROGRAMS				
Homeless Voucher Program	$51,932	0	Local	171
Homeless Continuum of Care	$826,386	0	Federal	116
TOTAL	**$5,410,014**	**$352,778**		**2,168**

2012 Accomplishments Compared to 5 Year Goals

The 2010-2014 Consolidated Plan identifies annual performance goals for programs or projects which assist lower income households in the following categories: Housing, Homeless, or Public Services.

The below tables reflects the City's progress in meeting those annual goals during the 2012 Program Year.

HOUSING

Objective Number	Accomplishment	Annual Goal	Actual
H#1	The City will provide rental assistance utilizing the Section 8 Housing Choice Voucher Program	550 households	633 households
H#2	Through implementation of the 10% Affordable Housing Goal, Low Income Housing Tax Credits, Multi-family Tax Exempt Bonds, Section 202 Program, develop 200 affordable rental housing units during the 5 year period.	50 units	0 units
H#3	Using HOME funds provide assistance to 25 First Time Homebuyers.	5 households	3 households
H#4	Through implementation of the 10% Affordable Housing Goal, developer contributions and private financing develop 150 purchase units affordable to low and/or middle income households.	30 units	0 units
H#5	Using Community Development Block Grant, HOME (State), and CalHome funds provide 75 loans and grants to low income, owner households for Housing Rehabilitation.	15 households	16 households
H#6	Using Community Development Block Grant funds provide grants to 25 households through the Lead -based Paint Hazard Program which provides assistance with inspection, testing, abatement and clearance costs.	5 households	10 households
H#7	Using Community Development Block Grant funds continue funding the Handyperson Program which provides assistance to seniors in need of minor home repairs.	110 senior households	126 senior households
H#8	Using Community Development Block Grant funds continue funding the Exterior Paint Program which assists low-income	5 households	9 households

	household with the purchase of exterior paint and materials up to $400.		

HOMELESS

Objective Number	Accomplishment	Annual Goal	Actual
HM#1	Using City funds continue to fund the Homeless Voucher Program which will provide assistance to homeless Roseville residents and residents about to be homeless.	100 homeless or about to become homeless persons annually	171 homeless or about to become homeless persons annually
HM#2	Using Community Development Block Grant funds provide funding for supportive services for homeless families and individuals.	10 homeless persons	171 Homeless persons

PUBLIC SERVICES

Objective Number	Accomplishment	Annual Goal	Actual
PS#1	Utilizing Community Development Block Grant funds provides assistance to non-profit organizations to provide supportive services to targeted special needs populations (youth, disabled, seniors, families, and/or domestic violence victims).	100 persons	913 persons

General

The City allocated investment of resources, when available, on a City-wide basis. Affordable housing programs, such as the Housing Choice Voucher Program, First Time Homebuyer Program as well as rental and purchase units provided under the City's 10% Affordable Housing Goal were offered on a city-wide basis. Activities such as the Housing Rehabilitation, Handyperson, Exterior Paint, and Lead Based Paint Hazard Programs were offered city-wide.

Activities identified under the public service category and targeted to special needs populations were offered on a city-wide basis and/or where resources were coordinated with existing facilities or services.

Community Development Block Grant Funded Activities:

The City's strategy has been to use its Community Development Block Grant funds to address the needs of its older, low-income neighborhoods. In doing so, the City is able to address a number of the objectives identified in the Strategic Plan. One of the City's goals is to maintain the existing affordable housing stock. The activities undertaken during the 2012/2013 Program Year (PY) are:

Community Development Block Grant Funded Activities

Project/Program	Amount Expended	HH's/Units Assisted
Housing Rehabilitation Program	$223,973	16
Handyperson Program	$30,975	126
Paint Program	$3,189	9
Lead-Based Paint Hazard Reduction Program	$15,365	10
St. Vincent De Paul – BAGS Program	$15,000	112
Seniors First – Senior Nutrition Program	$12,000	345
Roseville Home Start – Case Management Program	15,000	152
Roseville Parks & Recreation – Youth Passport/Recreation Program	$10,000	395
Full Circle Treatment Center – On-Campus Drug & Alcohol Treatment	$1,200	61
Advocates for Mentally Ill Housing (AMIH) – Case Management, Temporary Rent & Utility, and Transportation Assistance	$8,000	19
Habitat for Humanity – 107 D Street Rehabilitation	$30,000	1
Roseville Revitalization – Bonita Street Widening and ADA Installation Project	$8,380	0
Roseville Parks & Recreation – Weber Park ADA Ramp Installation	$52,754	0
Continuum of Care – Planning Costs	$6,000	1
Continuum of Care – 2013 Homeless Census Count	$2,000	1
Placer Collaborative Network (PCN) – Annual Contribution	$1,000	1
Total	**$434,836**	**1,249**

All CDBG funded activities met one of the three national objectives.

The City did not undertake any activities that resulted in displacement or relocation.

Actions Taken to Affirmatively Further Fair Housing:

In June 2012 the City completed the Analysis of Impediments (AI) to Fair Housing. The AI identifies the following impediments to Fair Housing Choice:

A. Impediments Found

The jurisdiction's AI identified the following impediments to fair housing choice:

1. Education of consumers and providers of housing regarding fair housing rights;

2. Tracking Fair Hosing Complaints;

3. Low reporting of housing discrimination complaints (state and federal) may indicate a lack of education to consumers regarding fair housing rights and complaint process.

B. Actions to Address Impediments

As a result of the identification of impediments to fair housing choice, the City's Housing Division proposes the following actions to remediate these impediments:

1. Investigate on-line Insurance Practice Data by zip code published by the Insurance Commissioner of the State of California on an annual basis when such reports are available;

2. Investigate Home Mortgage Disclosure Act (HMDA) lending data, if available, to identify subprime predatory lending practices targeted to low-income households in the City.

3. Incorporate a continuous training program for Housing Division staff for data tracking of fair housing complaints made in person or on the phone.

4. Promote opportunities for Housing Division and Housing Authority staff to attend trainings which address Fair Housing, 504 Accessibility, and Federal and State Fair Housing laws/regulations.

5. Encourage and facilitate Fair Housing Workshops by coordinating with entities such as Legal Services of Northern California, along with providing meeting space in City owned facilities.

6. Coordinate with Legal Services of Northern California (LSNC) the development of a "Tester Program" whereby LSNC provides testers for multi-family housing developments to monitor management's rental practices. During the next 5 year period, LSNC will work with the City of Roseville to apply for grant opportunities to fund these testers, possibly using locally controlled funding such as CDBG or the City's annual Citizens Benefit Fund (CBF) grant.

7. Develop a strategy to review tenant selection and occupancy standards/policies of both apartment communities regulated under affordable housing agreements and market rate multi-family housing. This review will be developed in order to determine if apartment communities may be using discriminatory practices, such as a "local preference and restrictive occupancy standards" in order to limit opportunities for minorities or families with children to occupy rental housing.

8. Continue to assess the four step analysis for Limited English Proficiency (LEP) individuals and groups to reduce any language barriers they may encounter that would preclude them from accessing important government services.

During the 2012/2013 Program Year the City has taken the following actions to further fair housing:

Housing Staff has reviewed the Insurance Practice Data (Commissioner's Report on Underserved Communities) prepared by the Insurance Commissioner of the State of California. According to the report, a community is deemed to be "underserved" by the insurance industry if the Commissioner finds that (i) the proportion of uninsured motorists is ten percentage points above the statewide average; (ii) the per capita income of the community is below the 50th percentile for California; and (iii) the community is predominantly minority. The City of Roseville was not identified in the report as being an "underserved" community.

Housing staff continues to incorporate into their briefing appointments for the First Time Home Buyer, a DVD entitled "Buried by Debt: The Dangers of Borrowing", which is viewed and then discussed with the buyer before the briefing begins. This DVD, developed by the Federal Reserve Bank of Philadelphia, allows for conversations with our First Time Home Buyers regarding predatory lending practices both with the first mortgage and refinances.

The City displayed its Fair Housing Banner in a prominent location within the Housing Division Offices during Fair Housing Month in April, as well as at functions throughout the year where the City is represented. The banner reads, "Fair Housing is Everyone's Right" in both English and Spanish and also includes the Equal Housing Opportunity logo.

Fair Housing pamphlets and literature were made available to the public upon request. Housing Division Supervisory staff continued to work with other staff members to further their knowledge of fair housing laws and issues, including making pamphlets and news articles available to staff.

Housing Division staff continues to record all housing complaints, including those regarding discrimination. In the case of alleged discrimination, those residents are provided with information regarding fair housing law, a HUD discrimination complaint form, and referrals to legal services and appropriate agencies.

The City allocated resources to activities/programs for the 2012 Program Year that are identified as a "high" priority and consistent with the strategies identified in the Consolidated Plan.

The City identified a lack of sufficient funding as the greatest obstacle to meeting the underserved needs. During the next year the City will continue to apply for funding and/or support applications by service providers to expand affordable housing opportunities, homeless assistance, and supportive services consistent with the Consolidated Plan. The City's efforts during 20012/2013 include:

- **Affordable Housing—**

  The City of Roseville continued the implementation of the City's 10% Affordable Housing Goal to increase the number of rental and purchase units affordable to very low, low, and middle-income households. The City continues to support private development of affordable housing using Low-income Housing Tax Credits, Tax Exempt Bond financing and HUD 202 financing

  Unfortunately, the collapse of the housing market has dramatically reduced the private market development of single family homes. This reduction in market rate production of new purchase units also impacts the affordable purchase program for subdivisions required to provide affordable housing.

  In addition to the challenges faced by single-family home development, multi-family development has been dramatically affected by reductions or elimination of a variety of funding sources. With the elimination of the Redevelopment Agency, which was the single most important funding source in assisting development of affordable rental new construction, the City continues to be challenged to develop new affordable housing.

- **Homeless**--The City has continued its efforts in meeting the underserved needs of the homeless population through participation in a county-wide Continuum of Care process.

- **Supportive Services**--The City continued its support of applications by public and private social service agencies to expand support services to help meet underserved needs. The City provided CDBG funding for a variety of public service activities to create or expand services that target underserved needs within the community.

Leveraging of Resources:

The City has actively sought funding sources in addition to CDBG to leverage its resources. Funds in addition to CDBG, which were available during the PY, were, CalHome, Housing Choice Voucher Section 8 Rental Assistance, Low-income Housing Tax Credits, Tax Exempt Bond financing, and local developer contributions.

HOME Program

As the City is not an entitlement jurisdiction, Roseville has to compete annually in order to receive

State administered HOME funds. The City was not eligible to apply for 2013 funds since we had not spent 50% of the 2011 contract which is a threshold requirement to apply for new funds.

The City will be applying for 2014 HOME funds during the next reporting period to fund both the Owner Occupied Housing Rehabilitation and First Time Home Buyer Programs.

Cal Home

In March 2013 the City applied for 2013 Cal Home funds to fund the Owner Occupied Housing Rehabilitation; however, we were not funded as they received more funding requests than what they could fund.

Managing the Process

The City of Roseville's Housing Division is the lead agency responsible for the development of the Consolidated Plan and Consolidated Annual Performance and Evaluation Report (CAPER). The Housing Division is also the primary agency responsible for the administration and management of programs and projects covered by the Consolidated Plan and identified in the 2012 CAPER.

The City complied with all Federal Overlay requirements for all projects and activities undertaken during the 2012/2013 Program Year.

During the 2012/2013 PY the City:

- Continued to develop its relationships with private for profit developers and non-profit housing providers to expand the availability of affordable housing.

- Continued to participate in the Continuum of Care planning process with the “Placer Consortium On Homelessness (PCOH)”, Placer County's Coalition on Ending Homelessness. The PCOH is a collaborative association of service providers and governmental agencies who work together to strengthen the delivery system by integrating and coordinating housing, homeless assistance, and supportive services.

Citizen Participation

The draft 2012 CAPER was made available for public review and comment during a 15 day period, August 16, 2013 through September 4, 2013.

The Roseville City Council reviews, conducts the public hearing, and approves the CAPER prior to submission to the Department of Housing and Urban Development. On August 14, 2013 the City published a public notice in the local Hispanic newspaper, El Hispano, on August 16, 2013 the public notice was published in the City’s local newspaper, The Roseville Press Tribune, and it was also posted on the City’s website advertising the availability of the 2012 CAPER and requesting public comments.

In addition, the City notified public service agencies directly via email to local non-profit collaborations regarding the availability of the 2012 CAPER. A public hearing was held before the City Council on September 4, 2013 to review the City’s progress in meeting its Housing and Community Development needs. The public hearing also provided additional opportunity for the public to comment on the 2012 CAPER.

Comments received as a result of the public notice and public hearings are as follows:

No public comments were received.

Institutional Structure

The majority of the City's programs are offered on a city-wide basis.

With regard to the distribution of affordable housing, it has been the goal of the City's 10% affordable housing program to distribute new, affordable housing throughout the City by requiring that each specific plan provide 10% of their total housing units as affordable to low and middle-income households.

The City has continued to rely on the Housing Division to administer its housing programs and implement housing policies. The Housing Division administers rental assistance, first time homebuyer programs, housing rehabilitation, and new construction projects. The Housing Division also provides information and referral to residents, including referrals to homeless assistance, legal services, etc.

The programs administered by the Housing Division are funded through a variety of public and private sources, including Federal, State, City and private developer funding.

The Housing Division acts as a liaison between other public and private agencies to maximize service to Roseville residents and prevent duplication of service.

The City continues to work toward a regional approach to serving the needs of residents through the Continuum of Care on a county-wide basis.

Monitoring

During the period covering this annual performance report, City Housing Division and Housing Authority staff undertook the following program monitoring:

Community Development Block Grant

From October through December 2012 staff conducted monitoring of our CDBG sub-recipients to ensure program compliance (income qualified households, eligible use of program funds).

Staff found all sub-recipients monitored to be in compliance with their respective agreements and program requirements.

Housing Authority

As mandated by HUD, Roseville Housing Authority senior staff reviews the required number of tenant files to determine compliance with the Housing Choice Voucher Management Assessment Program (SEMAP). The Housing Authority received a rating of "High Performer".

(Note: All programs cited above are also subject to the Single Audit act and were reviewed by Maze & Associates.)

Affordable Housing Agreements

City staff conducted the annual monitoring of 24 apartment complexes which have regulatory agreements (Affordable Rental Housing Agreement, Owner Participation Agreement, et. al.) during the 2012/2013 PY. Although some concerns came from the monitoring, the owners/management of all 24 complexes were either in full compliance with their agreements or they responded positively to City staff's suggested corrective measures. Overall, they were found to be in compliance and demonstrating good faith efforts with the terms and conditions of their regulatory agreements, as required by the City.

In addition, City staff conducted the annual monitoring of 23 subdivisions that are a part of the City of Roseville Affordable Housing Purchase Program and governed by an Affordable Purchase Housing Agreement (APHA). Individual homeowner files are monitored for continued owner occupancy, as well as the payment of property taxes and insurance. In addition, the subdivisions are monitored for compliance with the terms of the APHA. All subdivisions were found to be in compliance.

Self-Evaluation

Based upon review of the City's performance and accomplishments during the past year, the City is meeting the objectives outlined in the 2010 Consolidated Plan. The City has taken an active role in the promotion and production of affordable housing as well as addressing the special needs populations within the community. The City actively pursued the resources identified in its 2010 Consolidated Plan and 2012 Annual Action Plan that it would use to carry out the programs and activities.

The City has been unable to address all the needs within the community as a result of limited resources.

Program regulations require that the City's CDBG Line of Credit not exceed 1.5 of the City's grant allocation amount 60 days prior to the beginning of the new program year. Once again the City met this draw down test for the 2012 Program Year.

Lead-based Paint

The City has taken the following actions toward awareness and elimination of lead based paint hazards:

- The City continued to provide information regarding lead based paint hazards to Roseville residents.

- The City includes as part of its inspection process for the Housing Rehabilitation Program, First Time Homebuyer Program and Housing Choice Voucher Rental Assistance Program inspection of painted surfaces for the potential presence of lead-based paint. If the inspector determines a potential hazard exists, the City requires the rehabilitation contractor or homeowner to follow HUD guidelines for mitigation or removal of the lead-based paint hazard.

- The City also required rental property owners properly maintain their dwelling units. Deteriorated surfaces containing lead-based paint posing a hazard to occupants is reportable to the Placer County Environmental Health Department and represents a potential County Health Code violation subject to appropriate mitigation by the rental property owner.

The City continued funding the Lead-Based Paint Hazard Reduction Program (LBPHRP) during this Program Year to comply with the 1992 Housing and Community Development Act (Title X) in addressing potential lead-based paint hazards.

HOUSING

Housing Needs

During the 2012/2013 Program Year the City worked to increase the availability of affordable housing to Roseville residents. The City continued its efforts to meet its 10% Affordable Housing Goal (AHG). The City's 10% AHG ensures that affordable purchase and rental housing is constructed to help meet the needs of middle, low and very low-income households.

As a result of the City's adoption of the 10% AHG in 1988, the following affordable rental units are set aside:

- 491 rental units set aside for very low-income households (households earning 0-50% of median income), of which 264 are set aside for seniors, and
- 1,309 rental units set aside for low-income households (households earning 51% to 80% of median income), of which 596 units are set aside for seniors, and
- 34 rental units set aside for middle-income households (households earning 81% to 100% of median income).

Due to the current real estate climate, there were no new affordable purchasers assisted in affordable home purchasing using developer subsidies.

In the Housing Needs Table, annually, the City commits to assisting 15 homeowners with housing problems, as addressed through the City's longstanding Owner-Occupied Housing Rehabilitation Program. As identified in the previous section, the Housing Rehabilitation Program is funded with CDBG, HOME and Cal Home funds.

During the 2012/2013 PY the City expended $223,973 for housing rehabilitation and assisted 16 low and very low-income households.

Specific Housing Objectives

The City's 2010 Consolidated Plan identifies as a high priority need extremely low, very low, and low-income households experiencing housing problems.

Consistent with the priorities outlined in the Consolidated Plan, during the 2012/2013 Program Year, the City undertook the following activities that addressed the housing needs:

- The City of Roseville's Housing Authority (RHA) has continued to use resources available through the Housing Choice Voucher Program to provide rental assistance. The RHA has contract authority from the U.S. Department of Housing and Urban Development (HUD) to assist 637 households with Housing Choice Vouchers.

  Seventy-five of the vouchers are targeted for non-elderly disabled households. The Housing Authority's current budget does not allow assistance to 637 authorized households (baseline units). Budget authority provides assistance for approximately 600 households. The City's Consolidated Plan indicated the need for rental assistance for 500 households over the five year period.

  Pursuant to the HUD annual leasing targets and our budget authority, RHA was able to assist an average of 633 very low and extremely low-income households for the 2012 fiscal year. The City's Consolidated Plan also included a commitment by the City to work

with the RHA to increase the number of households assisted by Housing Choice Vouchers if additional program funding becomes available.

- The City's 10% Affordable Housing Goal (AHG) requires a minimum of 10% of new housing development (rental and purchase) be affordable to very low, low and middle-income households. However, due to the current real estate and housing climate, no new affordable purchasers were assisted.

- The City continued offering an Owner-Occupied Housing Rehabilitation Program which assists low-income homeowners with health and safety repairs, weatherization, energy efficiency, and ADA modifications to their homes. This program assists the elderly, disabled, and other special needs homeowners with improving their housing conditions to allow them to live in a safe, decent, and healthy home.

- The City also continued offering the Handyperson Program, which provides assistance to low-income disabled and senior homeowners with minor health and safety repairs, such as grab bars, faucet leaks, smoke and carbon monoxide detector installations, and other minor repairs.

  These programs are offered as a means of preserving Roseville's current housing stock affordable and allowing elderly and disabled households to age in place.

- The City will continue to encourage private, for-profit, and non-profit developers to construct affordable rental housing utilizing Low-income Housing Tax Credits, HOME, Mortgage Revenue Bonds, Section 202 and the City's 10% Affordable Housing Goal. The City may provide incentives such as impact fee financing and density bonuses to assist developers in achieving affordable rents.

New Construction—Affordable Rental Housing:

As stated previously, due to funding constraints and dissolution of the City's Redevelopment Agency, no new affordable rental housing construction occurred during this reporting period.

Barriers to Affordable Housing

The City has continued its policy of providing fee deferrals to developers who are constructing affordable housing. The fee deferrals allow the developer to save interest costs during the construction phase of the project. However, no new multi-family development was planned during this Program Year.

The City has also used the Specific Plan process in order to identify affordable housing sites and affordable housing set asides within the market rate projects.

HOMELESS

Homeless Needs

The Roseville Housing Authority (RHA), through the Housing Choice Voucher Program provides for a Homeless Program component. The RHA has set aside 37 Section 8 Housing Choice Vouchers specifically targeted to homeless families who have participated in Roseville Home Start's Transitional Housing Program. We assisted all of the families on our 2006 wait list who were previously homeless and had been identified as successful graduates of Roseville Home Start's Transitional Housing Program.

The Gathering Inn (TGI), a nomadic sheltering program, which offers overnight accommodations for up to 60 homeless persons, is the only overnight emergency shelter in Placer County. There are 45 hosting churches within Placer County who assist with both meal delivery and preparation, or offer their facilities for overnight accommodations of homeless persons with other organizations providing the meal. TGI was awarded Community Services Block Grant (CSBG) funds to open extreme weather shelters in the rainy cold winter weather allowing them to offer shelter to all persons who are in need.

Continuum of Care

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) amended the McKinney-Vento Homeless Assistance Act. Among the changes, the HEARTH Act consolidates the three separate McKinney-Vento homeless assistance programs (Supportive Housing, Shelter Plus Care, and Section 8 Moderate Rehabilitation SRO) into a single grant program known as the Continuum of Care (CoC). The HEARTH Act also codifies into law the Continuum of Care and the year-round planning requirements that have long been encouraged as part of HUD's annual, competitive application for funding to assist homeless persons.

In addition to HEARTH funds, the homeless providers involved in the CoC process will ideally receive funding from a variety of federal, state, and local sources, including State administered Emergency Solutions Grants (ESG), Emergency Housing Assistance Program (EHAP), charitable organizations and private donations.

The CoC Program is designed to assist individuals (including unaccompanied youth) and families experiencing homelessness by providing the services needed to help such individuals move into transitional and permanent housing, with the goal of long-term stability. More broadly, the program is designed to promote community-wide planning and strategic use of resources to address homelessness; improve coordination and integration with mainstream resources, and other programs targeted to people experiencing homelessness; improve data collection and performance measurement; and allow each community to tailor its programs to the particular strengths and challenges within their community.

In May 2010 the Nevada and Placer County CoCs merged into one CoC. The Nevada-Placer Homeless Continuum of Care Governance (Governance Board) is a regional planning body of representative stakeholders in the community's work toward ending homelessness. Its work includes gathering and analyzing information in order to determine the local needs of people experiencing homelessness, implementing strategic responses and measuring results. The Governance Committee also establishes the local process for applying, reviewing, and prioritizing project applications for annual funding in the Homeless Assistance Grants competition.

The Governance Board, within a Housing First Model, works towards developing a continuum of services where the ultimate goal is to prevent and eradicate homelessness in both Nevada and Placer County. All efforts are aimed at permanent solutions; the range of services is designed to meet the unique and complex needs of individuals who are threatened of becoming homeless or currently experiencing homelessness.

The Governance Board has identified the "Funding Committee" as the body who will consult with the State in determining allocation of ESG funds and has identified the following performance standards for the evaluation of outcomes of projects/activities assisted with ESG funds:

(a) Coordinate and manage the McKinney-Vento/HEARTH Act application process (this includes centralized assessments, ESG, and Continuum of Care (CoC) grant ranking, monitoring, and evaluation, discharge planning, and point in time counts);

(b) Explore new revenue streams for existing programs that may be phased out of the McKinney-Vento funding stream;
(c) Make recommendations regarding the budget process to the cities and counties involved in the CoC; and
(d) Establish working relationships regionally and inter-county in order to review regional approaches to homelessness.

The Governance Board has implemented the following policies and procedures for the operation and administration of the Homelessness Management and Information System (HMIS):

Designate a single HMIS for the CoC;

(a) Designated a single eligible applicant to serve as the HMIS lead to manage the HMIS;
(b) Reviewed and updated all HMIS policies and procedures, especially those pertaining to privacy, security, and data quality;
(c) Reviewed and ensured that HMIS reports were produced and provided to service providers;
(d) Reviewed and ensured that the quality of HMIS data entered into the system was up to our HMIS standards;
(e) Ensured that the HMIS was administered in compliance with the requirements prescribed by HUD;
(f) Established performance targets appropriate for population and program type in consultation with recipients and sub-recipients and monitored performance, evaluated outcomes, and took actions to improve poor performers; and
(g) Ensured the consistent participation of recipients and sub-recipients in HMIS.

Services are provided to the homeless; including outreach and assessment, emergency housing, transitional housing, permanent supportive housing, and supportive housing, through the cooperative efforts of over 70 agencies participating in the three regional planning groups of the CoC. The three regional planning groups are Nevada County Coordinating Council, Placer Consortium On Homelessness (PCOH), and the Tahoe-Truckee Homelessness Group.

The CoC addresses the needs of all homeless subpopulations including domestic violence survivors, participants affected by mental illness, substance abuse, HIV+/AIDS issues, veterans, and youth. Current and formerly homeless individuals attended CoC meetings and are on the Governance Committee. Other representatives include members from the faith-based community, non-profits, business, city and county government. In cooperation with Nevada and Placer County, the City of Roseville set aside CDBG funds for the CoC Coordinator.

The Food Closet Collaborative coordinates with the Nevada and Placer County Food Banks; currently, there are over 40 Food Closets in Placer County that serve residents in need of food.

On January 18, 2013, the Collaborative Applicant submitted the 2012 Consolidated Application package for the CoC Funds Program; recipients within the CoC received seven (7) grants for a total of $1,130,837. There were five (5) renewals, one (1) CoC Planning grant, and one (1) new reallocation grant.

The CoC Program grants for Placer County are:

1. Placer County Health and Human Services, Adult System of Care (ASOC) Permanent Supportive Housing Program, (APSH)

This project is a scattered site, tenant-based, permanent supportive housing program targeted to assist the mentally ill, homeless adult population of Placer County maintain

permanent housing in the community. Individuals enrolled in the Supportive Housing Program (APSH) pay up to 30% of their income towards the Fair Market Rent value of their unit with the program subsidizing the difference. Participants who qualify for the program must have a certifiable mental health disorder disability and certifiable homelessness status at the time of application and enrollment in the APSH Program.

Supportive services are a component of the Supportive Housing Program. Participants who qualify for APSH will receive case management services directed to increase self-sufficiency and overall recovery. Treatment and housing goals are targeted to increase skills and support for participants to successfully maintain their housing. The APSH Program has 28 units (22 one-bedroom, 5 two-bedroom, and 1 three-bedroom); this program was funded $388,270, which included leasing, operating, supportive, and administrative budgets. The APSH Program proposed to serve 26 households; it served 36 households at the end of the operating fiscal year.

2. Placer County Health and Human Services, Adult System of Care (ASOC) Shelter + Care (S+C) Project

The Shelter + Care Supportive Housing Program is a scattered site, tenant based housing program targeted to assist the mentally ill, homeless adult population of Placer County maintain permanent housing in the community. This program is designed to assist homeless individuals with a mental health disorder, a physical disability, and/or have AIDS maintain permanent housing in the community. All documented disabilities and homelessness status have to be certifiable at the time of application and enrollment for the S+C Program.

Program participants contribute up to 30% of their income toward rent with the program subsidizing the difference. Supportive services are a component of the S+C Program. Unlike the APSH Program, where only a small percentage of the funds are matched by services, S+C Housing funds are matched dollar for dollar by the services the participants receive from community providers, such as mental health, medical, drug and alcohol rehabilitation programs, and employment services, among others. These services are directed to help facilitate overall recovery for the participant in order to achieve self-sufficiency and permanent housing.

During the 2012/2013 fiscal year the S+C Program proposed to serve 32 households; at the end of its operating year, it served 58 households. The total amount funded for the S+C Program during the 2012/2013 fiscal year was $294,606.76. At the end of the operating year, the S+C Program reported service match of $307,490.07.

3. Stand Up Placer (formerly PEACE for Families) Permanent Housing Program for Survivors of Domestic Violence

Stand Up Placer's mission is ending the legacy of abuse by providing survivors of domestic and sexual violence with services and resources, fostering communities where abuse is not tolerated. We are dedicated to the empowerment of Placer County survivors of domestic and sexual violence as they heal from trauma and create lives of strength and self-sufficiency. Survivors access services that are vital to them, including a 24-hour crisis line, an emergency safe house, transitional housing, therapy, and legal/social services advocacy.

Stand Up Placer provides a transitional housing project using tenant based housing assistance for survivors of domestic violence and their children. Survivors are referred to this program from our Domestic Violence Emergency Shelter and Therapy programs. A total of 20 households were served. 3 households were single women, and 17 were

families with a total of 32 children. Total funds from HUD for this one-year renewal were $211,296.

4. Placer Street 2011 Application – (5 years – total of $61,260)

This is a new project that is intended to be project-based Shelter Plus Care. The project is known as Placer Street Shared Housing and is a 6-unit shared housing permanent supportive housing apartment project that is secured with MHSA (Mental Health Services Act) Housing funds. This is a partnership between Placer County, AMIH (Advocates for Mentally Ill Housing), AMIH-Placer, Inc. and Turning Point. Turning Point is a community agency that has a contract with Placer County to provide MHSA Full Service Partnership services. AMIH-Placer, Inc. is the owner of this property.

This voucher will be used to subsidize two units in this project. Individuals that reside at Placer Street Shared Housing must be enrolled in or eligible for MHSA Full-Service Partnership services and be homeless or at risk of homelessness. Individuals enrolled in MHSA have severe mental illness and require intensive case management services in order to reintegrate into the community. Individuals are provided a range of support from medication management, therapy, independent living skills, employment, vocation, education, community service, etc. These services range in frequency from daily to monthly; the type and level of services are determined by the client's needs.

Specific Homeless Prevention Elements

The City made available a total of $30,000 (General Fund) to assist Roseville residents through the Homeless Voucher Program. The Roseville Salvation Army, who administers the Program, also contributes a minimum of $30,000 for a total of $60,000.

Types of assistance available through the Homeless Voucher Program are: payment of past due rent, rental assistance, emergency motel vouchers, payment of security deposits and first month's rent, and payment of past due utility bills (whereby shut off is eminent). By the end of the 2012 Program Year (using 2012/2013 fiscal year funding), Salvation Army submitted documentation totaling $51,931.55 in expenditures which provided assistance to 171 households, of which 23 were homeless and 148 at risk of becoming homeless (299 adults and 226 children).

COMMUNITY DEVELOPMENT

Community Development

The City undertook the following community development objectives utilizing CDBG funds during the 2012 Program Year:

1. Assessment of Relationship of CDBG Funds to Goals and Objectives

Removal of Architectural Barriers

The City set aside CDBG funds for the widening of Bonita Street and ADA installation which is located in a low-income neighborhood. The ADA installation on this street will allow improved availability/accessibility to physically disabled residents in this neighborhood.

The 2011 funded Weber Park ADA Ramp Installation Project, located in a qualified low-income neighborhood was completed in December 2012. This improvement allowed improved availability/accessibility to physically challenged residents in this neighborhood.

2. Changes in Program Objectives

No changes made.

3. Assessment of Efforts in Carrying Out Planned Actions

The City has complied with all Federal Overlay requirements for all projects and activities undertaken during the 2012/2013 PY.

Citizen participation and comments have been solicited through the use of public notices in the local newspaper, both English and Spanish, direct notification via email to local non-profit collaborations on listserv groups, and mailings to services agencies, service providers, neighborhood groups and other interested parties.

Public meetings and hearings have been held in accordance with the City's Citizen Participation Plan providing an opportunity for community input into what services, projects, or activities the City undertook with Community Development Block Grant funds.

4. For Funds Not Used for National Objectives

All CDBG funds used met National Objectives.

5. Anti-displacement and Relocation

No activities were funded that involved displacement and relocation.

6. Low/Mod Job Activities

None were funded this Program Year.

7. Low/Mod Limited Clientele Activities

No activities funded in this category this Program Year.

8. Program Income Received

The City received $9,498 in Program Income (PI) during this Program Year. The PI resulted from an interest payment and one (1) Housing Rehabilitation Program loan which were credited back to the Housing Rehabilitation Program to fund additional grants and loans. The PI received was used to fund loans prior to draw down of any additional LOC funds.

9. Prior Period Adjustments

None made.

10. Loans and Other Receivables

As of June 30, 2013 there are a total of 764 outstanding deferred loans totaling $44,075,925.

11. Lump Sum Agreements

None made this Program Year.

12. Housing Rehabilitation

The City assisted a total of 16 homeowners through the Owner-Occupied Housing Rehabilitation Program with a combination of CDBG and HOME funded loans and grants and expended $223,973.

13. Neighborhood Revitalization Strategies

The City of Roseville does not have Federally-designated neighborhood revitalization strategy areas.

Antipoverty Strategy

During the 2012 Program Year the City took the following actions to reduce the incidence of poverty within the City's jurisdiction:

- The City continued to promote the Family Self Sufficiency Program for Housing Choice Voucher (HCV) participants and actively recruited new households to participate.

- The City assisted households with identifying and accessing various housing, social services and educational/vocational programs.

The City continued its policy of promoting a jobs/housing balance to ensure a variety of jobs with varying levels of skill and training and development of affordable housing to all income groups. According to the Golden Sierra Workforce Investment Board, 72 Roseville citizens were enrolled and trained in a workforce development training program of some kind during the Program Year. Included in this group were individuals from low-income households.

NON-HOMELESS SPECIAL NEEDS

Non-homeless Special Needs

Consistent with priority needs identified in the Consolidated Plan, during the 2012/2013 Program Year the City provided funding for the following activities that addressed priority special needs populations:

- The City provided CDBG funds to Seniors First to administer the Handyperson Program. This Program targets low-income seniors and disabled homeowners in need of minor home repairs which provide them with a safer and healthier living environment.

- The City provided CDBG funds to Seniors First to administer the Senior Nutrition Program to assist with providing hot daily meals to low-income, homebound Roseville seniors at no cost. This assistance allowed this population to access services and programs they could not have otherwise afford on their own.

- The City provided CDBG funds to Habitat for Humanity to rehabilitate a single-family home located in a qualified low-income neighborhood. Once the home has been completely rehabilitated, it will be made available for purchase to a low-income first time home buyer family. This will allow availability/accessibility to persons that are in need of a place to call home.

Other Federal, State and local resources, including funds from charitable organizations and private donations, were made available to service providers to assist special needs populations. Service providers received these funds directly.

OTHER NARRATIVE

Both the Lead-Based Paint Hazard Reduction and Exterior Paint have been long standing programs that are offered to low-income households to help improve the older, deteriorating neighborhoods and assist with maintaining the existing affordable housing stock.

During this reporting period $5,541 was transferred to the 2012 Lead-Based Paint Hazard Reduction Program (LBPHRP) activity from a completed 2011 activity, The Gathering Inn Dental Clinic. The Dental Clinic project received assistance through volunteers and donated materials which reduced the overall cost of the project; as a result, they did not use all of the funds allocated for this project.

Due to low expenditures for the LBPHRP in prior years, staff allocated $10,000 for this activity for the 2012 PY. There were more pre-1978 units assisted that required additional funding to cover the costs for initial testing, abatement, and clearance costs than was anticipated.

During this reporting period one (1) sub-recipient, Full Circle Treatment Center, was unable to expend all of the funds awarded. The agency was awarded $10,000 but only expended $1,200; as a result, of the $8,200 $7,000 was transferred to the 2011 Housing Rehabilitation Program activity and $1,200 was transferred to the 2012 Exterior Paint Program. To date all funds for the 2012 Exterior Paint Program have been expended; as a result, $1,200 was transferred to this activity.