NIGHTCLUB
ZONING CLEARANCE (ZC)
Planning Department

This Zoning Clearance (ZC) application is for a nightclub establishment that will be located within the Downtown Specific Plan area in the Historic Old Town (DT-4) district, south of Main Street. Per the Downtown Code Chapter 7.4, nightclubs located within a principally permitted district may be approved by the Planning Department with a ZC. Upon submittal of a ZC, the processing time is up to 10 days. Prior to operation of the nightclub, the operator shall obtain a Building Permit from the Building Division and an Entertainment Permit from the Roseville Police Department.

SUBMITTAL REQUIREMENTS

A. Completed **Nightclub Zoning Clearance Form,** see attached

B. Application Fee

C. Two (2) Copies of a Site Plan showing building location in relation to the public right-of-way and showing any exterior gathering areas and queuing lines.

D. Two (2) Copies of a Floor Plan showing the interior layout of the nightclub.

E. Two (2) Copies of an Operations Plan – The operations plan shall address:

- Hours of operation;
- Provisions for smoking areas, outside gathering areas, and queuing lines that do not block public sidewalks, driveways, or surrounding businesses doorways;
- Provisions to allow queuing patrons to gain access to restrooms, within the nightclub, is necessary;
- Noise reducing techniques;
- Trash receptacles;
- The understanding that the operator is responsible for cleaning the sidewalk within 50 feet of horizontal distance from the premises during the hours of operation to maintain the sidewalk free of garbage, cigarette butts or other debris. The operator shall also arrange for litter removal from the storefront after close of business. Sidewalks in front of the business and within 100 feet of the operation shall be pressure washed on a monthly basis at the expense of the business; and
- Security provisions requiring a private licensed and bonded security company and the presence of at least two front door security guards to admit patron and monitor exterior areas.

F. Minor Design Review Permit (MDRP) for exterior modifications, if applicable

Planning Department
311 Vernon Street ▪ Roseville, California 95678-2649
(916) 774-5276 ▪ (916) 774-5129 *Fax* ▪ www.roseville.ca.us/planning

Project# _____

Project Name _____

(Above to be completed by Staff)

Date Stamp

Address of Project _____

Assessor's Parcel Number (A.P.N.) _____

Name of Nightclub _____

Nightclub Square Footage _____ Existing Use of Space _____

Nightclub Hours of Operation _____

ORIGINAL INK SIGNATURES ARE REQUIRED

Owner's Authorization: If the applicant is not the owner of record, I authorize the applicant to file this application and to represent me on all matters concerning the application. ***Primary Contact:*** ***Yes*** ***No***

PROPERTY OWNER

Name _____ Day Phone _____

Signature _____ Date _____

Address _____ City _____ St_____ Zip _____

Email address: _____

APPLICANT ***Primary Contact:*** ***Yes*** ***No***

Name _____ Day Phone _____

Address _____ City _____ St_____ Zip _____

Email address: _____

Agreement: I agree to uphold the conditions and limitations as set forth in Chapter 7.4 of the Downtown Code

Signature _____ Date _____

OFFICE USE ONLY

Clearance approval or denial for the proposed nightclub use is based on the attached submitted information and compliance with the standards as set forth in Chapter 7.4 of the Downtown Code. Issuance of this Zoning Clearance does not preclude the use from compliance with other City requirements or State and Federal permits or regulations. The Applicant shall be responsible for obtaining a City of Roseville Building Permit prior to occupancy of the nightclub space and a permit from the Roseville Police Department prior to operation of the nightclub.

ACTION:

This Project (#_____) is hereby **APPROVED**

By _____ Date _____

This Zoning Clearance is valid until the use no longer conforms with the approved Operations Plan and all applicable provisions of the Downtown Code or until the Building Permit expires or there is a change in name or ownership, whichever event occurs earlier.

Approval Stamp

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CITY OF ROSEVILLE CALIFORNIA