Transportation Commission Meeting
Council Chambers
311 Vernon Street
February 15, 2011 – 7:00 p.m.
Amended Agenda

1. Call to Order

2. Welcome – Roll Call

- Rita Brohman, *Chair*
- Ryan Schrader, *Vice-Chair*
- Joseph Horton
- Chinnaian Jawahar
- Grace Keller
- Robert Lyss
- Neil Pople
- Sunil Rao, *Youth Commissioner*

3. Pledge of Allegiance

4. Meeting Minutes

a. November 16, 2010
b. January 18, 2011

5. Oral Communication (Time Limitation Five (5) Minutes)

Anyone wishing to address the Commission on matters not on the Agenda please stand, come to the podium and state NAME and ADDRESS for the record.

6. Consent Calendar

None

7. Special Presentations/Reports

a. Proposition 1B Grant Application for Roseville Transit
b. Pedestrian Master Plan and Best Practices Manual for Pedestrian Design
c. Roseville Transit Contract Amendment – Call Center
d. Roseville Transit Advertising Program

8. Staff and/or Commission Reports/Comments

a. Alternative Transportation Division Update

9. Pending Agenda

None

10. Adjournment

Note: If you plan to use audio/visual materials during your presentation, they must be submitted to the City of Roseville 72 hours in advance. All public meetings are broadcast live on Comcast Channel 14 or Surewest Channel 73 and replayed the following morning beginning at 9:00 a.m. Meetings are also replayed on weekends.

Transportation Commission Meeting
February 15, 2011 – 7:00 p.m.
Approved Minutes

1. Call to Order
The meeting was called to order at 7:00 p.m. by Commissioner Brohman.

2. Roll Call
Commissioners Present
Rita Brohman, *Chair*
Ryan Schrader, *Vice-Chair*
Joseph Horton
Chinnaian Jawahar
Grace Keller

Commissioners Absent
Robert Lyss, *Excused*
Sunil Rao, *Youth Commissioner, Excused*
Neil Pople, *Unexcused*

Staff Present
Michael Wixon, Alternative Transportation Manager
Eileen Bruggeman, Alternative Transportation Analyst II
Luzedevina "Nina" Buelna, Assistant Engineer, Engineering
Michael Dour, Alternative Transportation Analyst II
Helen Dyda, Marketing Specialist II, Alternative Transportation
Lupe Nelson, Recording Secretary

3. Pledge of Allegiance
Commissioner Brohman led those in attendance in the Pledge of Allegiance.

4. Meeting Minutes
MOTION
Commissioner Keller made the motion, which was seconded by Commissioner Jawahar, to accept the minutes of November 16, 2010.

Motion was approved unanimously.

MOTION
Commissioner Schrader made the motion, which was seconded by Commissioner Keller, to approve the minutes of January 18, 2011.

Motion was approved unanimously.

5. Oral Communication
Commissioner Brohman opened and closed the Public Comment period.

6. Consent Calendar
None

7. Special Presentation/Reports
a. Pedestrian Master Plan and Best Practices Manual for Pedestrian Design
Staff requested that this item be moved forward.
Mr. Dour gave a PowerPoint presentation on the Draft Pedestrian Master Plan and Ms. Buelna gave the presentation on the Best Practices Manual for Pedestrian Design.

A question and answer session between Commissioners and staff ensued.

Commissioner Brohman opened and closed the Public Comment.

A question and answer session between Commissioners and staff ensued.

MOTION
Commissioner Schrader made the motion, seconded by Commissioner Horton, to recommend that the City Council adopt the Pedestrian Master Plan and Best Practices Manual for Pedestrian Design.

Motion was approved unanimously.

b. Proposition 1B Grant Application for Roseville Transit
Mr. Wixon gave the background and proposed purpose of the Proposition 1B Grant Application funds.

A question and answer session between Commissioners and staff ensued.

Commissioner Brohman opened and closed the Public Comment.

A question and answer session between Commissioners and staff ensued.

MOTION
Commissioner Horton made the motion, seconded by Commissioner Keller, to accept public testimony regarding the use of Proposition 1B grant funds for improved lighting at the Park and Ride lot at Mahany Park; and, recommend the City Council adopt a resolution authorizing the City Manager or his designee to submit the Proposition 1B transit-related grant application and to execute the related Assurances, Authorized Agent form, Financial Management form and funding agreements for the project.

Motion was approved unanimously.

c. Roseville Transit Contract Amendment – Call Center
Mr. Wixon presented the Roseville Transit Contract Amendment – Call Center report.

A question and answer session between Commissioners and staff ensued.

Commissioner Brohman opened and closed the Public Comment.

A question and answer session between Commissioners and staff ensued.

MOTION
Commissioner Keller made the motion, seconded by Commissioner Schrader, to accept public testimony regarding the proposed MV Transportation contract amendment; and, recommend the City Council approve a budget adjustment and adopt a resolution for the second amendment to the Agreement for the City of Roseville Transit System Management and Operations Services to add a second Scope of Work and associated price pages related to operations of a regional transit call center.

Motion was approved unanimously.

d. Roseville Transit Advertising Program

Ms. Dyda presented the Roseville Transit Advertising Program.

A question and answer session between Commissioners and staff ensued.

Commissioner Brohman opened and closed the Public Comment.

A question and answer session between Commissioners and staff ensued.

MOTION

Commissioner Horton made the motion, seconded by Commissioner Schrader, to recommend that the City Council approve the Draft Advertising Information Package for Roseville Transit, including the advertising rates, the advertising specifications, and the advertising policies; Recommend that the City Council approve the Draft Advertising Agreement and authorize the Alternative Transportation Manager to enter into future agreements on behalf of the City of Roseville, Roseville Transit; and, Recommend that the City Council authorize the Transportation Commission to set advertising rates for each fiscal year, beginning FY12/13, based upon the average costs of similar advertising on at least 3 transit systems in the Sacramento and/or San Joaquin areas.

Motion was approved unanimous

8. Staff and/or Commission Reports/Comments

a. Alternative Transportation Division Update

Mr. Wixon updated the Commissioners on the following subjects:

1. Route M Update
2. On Time Performance Tracker
3. Legislative Update
4. Transit Ambassador Program

A question and answer session between staff and the Commission ensued.

Staff provided this report as informational only. No action required.

9. Pending Agenda

None

10. Adjournment

MOTION

Commissioner Schrader made the motion, which was seconded by Commissioner Horton, to adjourn the meeting.

The motion was approved unanimously.

The meeting was adjourned at 8:24 p.m.

Rita Brohman, Chair

Lupe Nelson, Recording Secretary