



28th Annual Holiday Craft Fair

Saturday, December 2, 2017

9am - 3pm at Maidu Community Center

Crafter Application

(Due by August 4, 2017 – emails or postmarks ok)

APPLICANT INFORMATION (please read all 3 pages carefully and print clearly!)

Name: _____ Phone(s): _____

Address: _____ City: _____ Zip: _____

Email: _____

Each booth will be allotted **one** parking pass for vendor parking lots. Vendors must move vehicles to vendor lots AFTER DROP OFF of supplies or vehicles will be towed.

Vehicle License Number _____

All sellers are required to have a sellers permit from the California State Board of Equalization and are responsible for collecting and reporting any applicable sales tax.

Vendors selling food products must have proper permits from Placer County for all items.

Sellers Permit Number _____

****You must attach a copy of your sellers/food permit****

You must attach a picture(s) to your application (regardless if you have participated in past and/or selling the same product). Pictures will NOT be returned. Photos should clearly

represent the total inventory to be displayed at the fair. The jury will use photos to vote.

Without photos your application will be incomplete. You must make your own crafts!

Please do not apply to resale manufactured/commercial items.

Please check the box next to what category fits your item(s):

<input type="checkbox"/>	Art	<input type="checkbox"/>	Clothing	<input type="checkbox"/>	Jewelry
<input type="checkbox"/>	Book	<input type="checkbox"/>	Crochet	<input type="checkbox"/>	Knitted
<input type="checkbox"/>	Beauty	<input type="checkbox"/>	Fleece	<input type="checkbox"/>	Pets
<input type="checkbox"/>	Blankets	<input type="checkbox"/>	Food	<input type="checkbox"/>	Purses
<input type="checkbox"/>	Candles	<input type="checkbox"/>	Glass	<input type="checkbox"/>	Scarves
<input type="checkbox"/>	Ceramics	<input type="checkbox"/>	Holiday	<input type="checkbox"/>	Stationary
<input type="checkbox"/>	Other:				

*Note: Jewelry will be kept to 15% maximum booth occupancy. (24 allotted)

Please look over list carefully new spaces have been created and some spaces have changed.

BOOTH OPTIONS

Indoor Booth **ONLY!** (Previous booth space location not guaranteed)

INDOOR BOOTH OPTIONS: Please identify your 1st, 2nd & 3rd choice

(If only 1 choice is marked your application will be incomplete)

- Dance Studio (10 x 10) **\$130** (6)
- Dance Studio (10 x 10) corner **\$140** (2)
- Arts & Crafts (10 x 10) **\$110** (2)
- Arts & Crafts (5 x 8) **\$65** (1)
- Arts & Crafts (5 x 12) **\$85** (2)
- Main Lobby (5 x 8) **\$90** (5)
- Main Lobby (5 x 8) corner **\$100** (3)
- FAB Activity Room (5 x 10) **\$90** (2)
- FAB Activity Room (5 x 8) **\$70** (5)

- Reception Hall (10 x 10) **\$130** (6)
- Reception Hall (10 x10) corner **\$140** (4)
- Reception Hall (8x 10) **\$130** (4)
- Reception Hall (8x 8) **\$110** (6)
- Reception Hall (8x 8) corner **\$120** (7)
- Meeting Rooms 1&2 (8x10) **\$120** (1)
- Meeting Rooms 1&2 (5 x 8) **\$75** (11)
- Meeting Rooms 1&2 (8 x 8) Corner **\$100** (4)
- FAB Meeting Room (8x 10) **\$95** (1)
- FAB Meeting Room (5 x 8) **\$65** (5)

Outdoor Booth **ONLY!**

OUTDOOR BOOTH OPTIONS: Please identify your 1st, 2nd & 3rd choice

- (10x10) \$80 on grass (10) \$90 on concrete (15) desirable front of building and driveway
- (8'x14') \$95 covered walkway (6 available)
- (8'x8') \$75 covered walkway (3 available)
- (10'x10') \$75-\$85 outdoor (28 available)

I will take **any** booth available (indoor or outdoor) as long as I can participate in the event

Contact me for **options** if my crafts are chosen, but there are **no indoor** spaces remaining

For Indoor Booths Only: (please note: items below are not available for outdoor booths)

- Yes, I will need a chair(s) (free - limit 2) # _____
- Yes, I will need a table(s) (\$15 each - limit 2) # _____
- Yes, I will need electricity (\$10 per booth)
- Yes, I will need wall space

For outdoor booths only: Vendors are required to bring your own table and chairs. Pop up tents are **not** recommended in the covered walkway area against the building. If they do not adhere to the space they are not allowed. Pop up tents **are** recommended for the other outdoor spaces. There is no electricity access in the outdoor areas. No generators are allowed.

Please include written and/or drawn explanations for additional set up requirements (below) or any other special requests or issues to consider. This assists us when we are considering certain space requests.

Maidu Community Center
1550 Maidu Drive Roseville, CA 95661
Attn: Holiday Craft Fair

IMPORTANT INFORMATION (Please initial here stating that you understand items 1-9 _____)

1. Application deadline is August 4, 2017. No exceptions (postmarks ok).
2. All crafters will be selected using a Jury System. Prior participation does not guarantee selection.
3. Craft Fair status letters will be emailed or mailed to applicants in September 2017
4. You must provide a picture illustrating **ALL** the crafts you plan to sell.
5. Incomplete/un-signed applications will not be considered. Vendors who do not adhere to set up or parking rules will be asked to leave and will not be eligible to participate.
6. Booths are assigned to vendors based on Jury selection, availability, strategic placement and other important factors. **PLEASE NOTE:** Though we see many great crafts, we are unable to select everyone. We do our very best to have a variety of crafts and not many duplicates. We take your room preference into great consideration, but it is not a guarantee.
7. DO NOT MAIL PAYMENT with application. We will mail you an invoice if you are selected and once your booth location has been determined. Full payment will be due upon receipt.
8. If you are selected to be a participating vendor, you will receive an invoice for payment, a map outlining your location and a fact sheet. If we are not able to accommodate you this year, you will remain in our database for future events.
9. Please keep a copy of your signed application for your records should any questions come up.

REFUND POLICY (Please initial here stating that you understand the refund policy _____)

- Cancellations made October 1st - November 10th, 2017 will receive a 50% refund
- No refunds for cancellations made after November 10th, 2017

PLEASE READ THE FOLLOWING CAREFULLY AND SIGN:

Waiver, Release, Assumption of Risk, and Indemnity Agreement

In consideration of the permission by the City of Roseville (CITY) to accept the below named participants in the Holiday Craft Fair, sponsored by the CITY, the undersigned hereby releases the CITY from, and waives and relinquishes any claim, liability, cause of action, damages, or costs for personal injury or property damage arising as a result of participation in or receiving instructions from the CITY regarding said activity, excepting for such personal injury or property damage as may arise directly out of the active negligence of the CITY, its officers, agents or employees. The undersigned acknowledges that he/she has been fully advised of the risks and potential dangers incidental to engaging in the activity for which this registration was submitted, and voluntarily and knowingly assumes the risks of engaging in the activity.

I understand that the City of Roseville (City) staff reserves the right to photograph and/or record facilities, activities and program participants for potential future use. I hereby grant permission to the City to use my or my participant's photograph and/or audio/video recording for any lawful purpose, including for example such purposes as print and online advertising. I understand that I will not be paid or receive anything related to the City's use of my/my participant's photograph and/or recording. I understand that all photographs and recordings will remain the property of the City and I acknowledge the City's right to alter or edit any photographs and/or recordings at its discretion. I agree to release the City from any and all legal claims I or a third party may have arising from the use of my/my participant's photograph and/or audio/video recording. All photos will remain the property of the City of Roseville.

NOTE: BY SIGNING THIS AGREEMENT, YOU ARE AGREEING TO RELIEVE THE CITY OF LIABILITY FOR PERSONAL INJURY, WRONGFUL DEATH OR PROPERTY DAMAGE EXCEPT AS MAY BE CAUSED BY THE ACTIVE NEGLIGENCE OF THE CITY.

Signature of Crafter: _____ Date: _____