



Development Advisory Committee Meeting
311 Vernon Street, Roseville, CA 95678 (916) 774-5334

June 12, 2013
Approved Minutes

1. Roll Call

Committee Members Present: Marcus LoDuca, Steve Pease, Tom Moe, Betty Sanchez, Mark Sauer, Steve Schnable, John Tallman

Committee Members Absent: Brett Baumgarten and Jack Paddon

Staff Present: Chris Robles, Bob Schmitt, Kevin Payne, Lonnye Heple

2. Approval of Minutes of April 10, 2013 Meeting

Betty Sanchez made a motion to approve the minutes from the April 10, 2013 meeting. John Tallman seconded the motion.

Motion Passed with 3 ayes and 2 abstentions (Abstentions: Mark Sauer and Steve Schnable)

Note: Steve Pease and Tom Moe had not arrived prior to the vote

3. Public Comment

Chair LoDuca opened the floor for public comments. No comments.

4. Introduction of Kevin Payne, Development Services Director

Chris Robles introduced Kevin Payne to the Committee. Mr. Payne has been selected as the Development Services Director and will be the staff liaison to the Development Advisory Committee.

No Action Required

5. Second Residential Unit Fee Policy

Chris Robles reviewed the draft policy with the Committee. Steve Schnable made a motion to accept the recommendation as outlined in the staff report to approve the draft second unit fee policy and recommend staff take the necessary steps to formalize and promote the policy with additional language added to clarify between new construction vs. remodel. Betty Sanchez seconded the motion.

No Action Required

6. Update on the Accela Automation Project and Demonstration

Chris Robles informed the Committee that Accela will go live on July 1. Community Development Coordinator Laura Matteoli provided a demonstration on the system.

No Action Required

7. Update from the City Manager's and City Attorney's Offices

- a. Chris Robles provided a copy of the weekly building report.

- b. Chris Robles notified the Committee that a 1.13% CCI inflationary adjustment will be implemented July 1, 2013.
- c. Chris Robles informed the Committee that consultants have been retained to evaluate the Electric Backbone Mitigation Fee, Water Connection Fee and Sewer Connection Fee. Draft reports from the consultants on each of the fees are currently being reviewed by City staff. Once staff has reviewed the reports they will be presented to the Committee.

No Action Required

- 8. Chris Robles/Bob Schmitt**
This item is the same as Item #7 on the agenda
- 9. Comments from Committee Members**
No comments
- 10. Adjournment – 6:30 p.m.**