Residential HVAC Right-Size Program Reservation Form

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HVAC Contractors must request a rebate reservation prior to system installation. This reservation request form will be used to ensure proper system sizing and compliance to the Roseville Electric HVAC Right-Size Rebate Program.

Customer Information			
Name on Utility Account		Account Number (required) ___ ___ ___ ___ ___ ___ - ___ ___ ___ ___ ___	
Installation Address (street and zip code)			
Customer Email (required)		Telephone	
Contractor Information			
Company		Contact Person	
Mailing Address		City, State and Zip Code	
Contractor Email (required)		Telephone	
Contractor License (required)		Roseville Business License (required)	
Home Specifications and Proposed Installation			
Proposed System Type SEER_____EER_____HSPF_____ ☐ HVAC ☐ Heat Pump ☐ Package ☐ Split	Year Home Built	Conditioned Area (square feet)	Current Attic Insulation (Inches or R Value)
Old HVAC System Information (required)			
Manufacturer's Name		Model Number	
Tons or Btuh		SEER_____ EER_____ HSPF_____	
Required Documents		**Estimated Cost of Job**	
☐ AHRI Certificate		Cost of System	$
☐ Manual J (All worksheets) **see website for required set points**		Installation Cost (include attic insulation)	$
☐ Manual D (All worksheets)		Less Incentive (See Rebate Schedule)	$
☐ Copy of Customer Work Order		Final Cost to Customer	$

Customer Assignment of Rebate

I hereby authorize the City of Roseville to issue the HVAC Right-Size Rebate payment to the contractor listed above. Customer and contractor have read the Terms and Conditions on the second page.

Customer Signature_____ Date_____

Contractor Signature_____Date_____

Documents will only be accepted electronically. Please scan and submit to rightsize@roseville.ca.us. Please make every effort to organize your documents prior to scanning. Well organized forms will improve processing time. Incomplete applications will be rejected.

For more information please call Roseville Electric at (916) 79-POWER (797-6937)

CITY OF ROSEVILLE
100 YEARS OF PUBLIC POWER
Roseville Electric

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Program Requirements

The Roseville Electric HVAC Right-Size program is designed to maximize the energy efficiency in an a Roseville residential HVAC retrofit. The requirements and specific settings have been designed to provide a measureable energy savings in the type of homes commonly found in the Roseville area and this specific climate zone. Please make every effort to comply with each of the program requirements. Applications for projects that do not comply with the program requirements cannot be rebated and will be rejected.

1. ACCA Manual J & Manual D Reports or Worksheets must be submitted prior to reservation.
2. Any software used to generate calculations must be approved by the ACCA
3. Equipment installed may not be sized more than 6,000 Btuh over or under the ACCA Manual J total load.
4. Attic insulation is required as part of the rebate requirements – a minimum of R30 attic insulation is required to receive a rebate
5. A programmable thermostat is required to receive a rebate
6. Load design should consider all previous retrofits or upgrades or those that will be done concurrently with the HVAC system.
7. HVAC contractors wishing to participate must attend a workshop and agree to the Roseville Electric Code of Conduct
8. Rebates will be paid to HVAC contractors only, rebate amount must be disclosed to participating resident prior to work
9. Total system air discharge may not vary more than 5% from Manual D design parameters.
10. HVAC design should be in compliance with 2008 Building Energy Efficiency Standards.
11. All testing must be done by a third-party certified HERS rater
12. Duct leakage will be verified using the CF-6R-MECH-21-HERS form. Air flow must be determined using the Cooling System Method only
13. Sizing and installation set points and requirements:
    a. Summer Design, Outside db temp – 103°, Inside db temp – 75°
    b. Latent Cooling, Sensible Heat Ratio – 0.97

Terms and Conditions

1. This program is for retrofit only. Funds cannot be used for new construction.
2. Program valid for single family, detached homes. Mobile, prefabricated or attached homes do not qualify.
3. Contactor must attain a Final Permit from City Permitting Department.
4. All energy efficient equipment must be installed in a residential dwelling receiving electricity from Roseville Electric and must be purchased new at retail price.
5. Valid for systems installed from May 29, 2013 to December 31, 2013 or until funds are depleted.
6. Rebates will not exceed 100% of equipment cost, or $3500 per system, whichever is less.
7. Applications must be submitted no later than 90 days after purchase.
8. Reservations are required. Funds will not be guaranteed for projects without a reservation.
9. Units must have a thermal expansion valve (TXV) to qualify.
10. Both the inside and outside coils on a split system must be changed and must match to verify efficiency.
11. One rebate per system per residence. Customers may be eligible for additional rebates if there is a change in residence.
12. Roseville Electric reserves the right to inspect all projects prior to and/or following payment of rebate.
13. Roseville Electric is not responsible for any taxes that may be imposed as a result of your receipt of any financial rebates from Roseville Electric.
14. By applying for this rebate you acknowledge that the rebate influenced your decision to install this energy efficiency measure.
15. By accepting a rebate from the City of Roseville, I understand that the city or its assignee, may conduct an on-site pre and post project inspection and analysis. This may require sharing my name, address, electricity usage, or other needed information with a consultant for these purposes.